

General Terms and Conditions for Stonemasons working on MMPLM Sites

The following General Terms and Conditions are applicable to stonemasons and associated subcontractors as part of eligibility to be authorised to work on cemetery sites:

1. Expected standards of conduct relevant to the worksite:
 - Act professionally and respectfully, at all times, when at the site with particular sensitivity to the nature of the memorial parks including funeral services in progress and mourners visiting graves.
 - All visits must have sign on and sign off logged through SINE.
 - Authorised Stonemasons must possess an approved permit prior to commencing work.
 - Adhere to the conditions of entry to the memorial parks and follow all signage displayed.
 - Establish a clear delineation between worksite and public access area eg barricades.
 - Keep the work site clean and tidy when working and dispose of rubbish and building debris either off site or in the designated location including compliance with relevant codes of practice for the safe disposal of hazardous materials and/or chemicals.

2. Insurances and trade certificates are to be current and must be renewed on the system prior to expiry annually. Submission of the following documents demonstrate adherence to work health and safety standards and insurance coverage, as appropriate to the work you are undertaking:
 - Work Health and Safety Management (WHS) System or WHS Plan and
 - Safe Work Method Statements (SWMS) and
 - Safety Procedures (other than SWMS) where required
 - Workers Compensation Certificate of Currency (company) or Accident/Income Protection Insurance (ABN Holders)
 - Public Liability Insurance minimum \$20 Million (minimum \$10 Million for inscription work)
 - Relevant Trade and Other Certificates eg SafeWork NSW Construction Certificate (White Card), confined space, working at heights, roof access, isolation, hot works, etc.
 - Relevant Licences eg Heavy Machinery, Dogging Licence, etc.

Stonemasons must carry and produce a signed copy of the Safe Work Method Statement (SWMS) and the approved permit upon request.

3. Stonemasons are to complete an induction to understand site specific safety information and reporting requirements. Metropolitan Memorial Parks site safety information and reporting requirements.

4. No advertising or canvassing for business by Stonemasons is permitted at MMP cemeteries. "Canvassing" is taken to mean personally approaching people to promote their business without that person having first invited the approach.